

DDI-2936-72

31 October 1972

MEMORANDUM FOR: Assistant Deputy Director for
Intelligence

SUBJECT: Community Services

REFERENCE: D/CRS 27 Sep 72 memo to ADDI,
same subject

1. This memorandum concerns the cost for providing the beginnings of a central document storage and retrieval system to State. I intend, unless you object, to pass these data to State along with the statement that I currently believe that CIA would be receptive to a request for such service.

2. I am expecting (as earlier reported in the referenced memorandum) a memorandum from Mr. William Deary, INR/State, requesting that CRS provide a selected subset of the classified document holdings. The subset would consist chiefly (subject to dissemination controls) of a base of three years of CIA intelligence information reports and finished intelligence and NSA documents selected by CRS for indexing and long term storage. INR access to the AEGIS index to these documents would be initially by phone, CRS in-house processing and courier or LDX return of the AEGIS listings. State, of course, would then do their own document retrieval. The expected memorandum will also probably state that INR would like a terminal link into an on-line data base when such a facility is available. CRS has examined in some detail the specific costs

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25X1A associated with the document storage part of this
25X1A anticipated request. Creation of the three-year
data base would cost State and CIA together about
--continuation of the process would cost
about [REDACTED] per month. The process, however, would
not include microfilm of CIA finished intelligence
because most of this material is not now microfilmed.

25X1A 3. Development of the three-year data base
would take around 550 CRS man hours and about [REDACTED]
in equipment rentals and supplies. An initial outlay
by State would run between [REDACTED], mostly
for equipment. The on-going costs would run between
[REDACTED] a month in CRS for equipment rental (or
for amortization) and supplies and would require from
10 to 20 man hours per month. The on-going costs for
State would be nominal and consist of costs for
maintaining its equipment and supplies for blowing
microfilm documents back to paper copies. Detailed
explanation of these cost figures are available.


25X1A

4. CRS could not begin the process immediately
after receipt of the State request. The initial CRS
step would be arrangement for rental of equipment
from IBM to reproduce the three-year base. The next
major hang-up in CRS would probably be manpower.
Effective use of the rented IBM equipment would
require that the base be prepared in no more than
three months, which would mean that CRS would have
to devote two to three people full time for the three
months. These people are not presently available,
but could be acquired on an overstrength basis with
attrition wiping out the overage after the project
is completed. The manpower could also be acquired
on a loan basis from State but this would involve
security clearances and other security problems
that would be bureaucratically messy. Loan of State
personnel, consequently, is not recommended.

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5. The estimates involved in this paper are applicable to only the expected State request. They cannot be multiplied by two for service to State plus NSA or State plus DIA. A study of how to study the larger general problem of a generalized Community system is in its very early stages.

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